

County of Jefferson
Office of the County Administrator



Historic Courthouse
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May 24, 2024

TO: Members of Finance & Rules Committee
FROM: Robert F. Hagemann, III, County Administrator *RFH*
SUBJECT: Finance & Rules Committee Agenda

Please let this correspondence serve as notification that the Finance & Rules Committee will meet on ***Tuesday, May 28, 2024, immediately following the conclusion of the Health & Human Services Committee meeting*** in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

Finance & Rules Committee Sponsored Resolutions:

1. Amending the 2024 County Budget Relative to Advertising in County Administration
2. Payment of Legislators' Expenses
3. Setting and Reporting Standard Work Day Hours to the New York State and Local Employees' Retirement System for Certain Elected Officials
4. Authorizing An Agreement for Statewide Expansion of the Hurrell-Harring Settlement Relative to Indigent Defense
5. Authorizing FY2021 Cybersecurity Grant Agreement and Amending the 2024 County Budget in Relation Thereto
6. Setting Time and Place for Public Hearing on Tentative 2024-2025 Jefferson Community College Budget
7. Amending the 2024 County Budget and Capital Plan in Relation to Maintenance and Revitalization Projects for Jefferson Community College

8. Accepting Donation for Veterans Monument and Amending the 2024 County Budget in Relation Thereto
9. Authorizing Agreements with the Federal Aviation Administration, New York State Department of Transportation and McFarland Johnson, Inc. for a Safety Management System Manual and Implementation Plan and Amending the 2024 County Budget and Capital Plan in Relation Thereto
10. Authorizing an Agreement with the New York State Division of Homeland Security and Emergency Services in Relation to FY 2021 Hazardous Materials Targeted Grant Program and Amending the 2024 County Budget in Relation Thereto
11. Authorizing an Agreement with the New York State Division of Homeland Security and Emergency Services in Relation to FY 2022 Hazardous Materials Targeted Grant Program and Amending the 2024 County Budget in Relation Thereto
12. Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State "Marchiselli" Program Aid Eligible Costs of a Transportation Federal-Aid Project (Noble Street over West Creek) and Appropriating Funds Therefor and Amending the 2024 County Budget and Capital Plan
13. Authorizing the Implementation and Funding of 100% of the Costs of a Transportation Project (Replacement of Noble Street over West Creek), of Which Qualified Costs May Be Reimbursed from Bridge NY Funds, Appropriating Funds Therefor and Amending the 2024 County Budget and Capital Plan
14. Authorizing a Participation Agreement, State Environmental Quality Review Act (SEQR) Determination, and Amending the 2024 County Budget in Relation to a 2024 New York State Septic System Replacement Program Award

Health & Human Services Committee Sponsored Resolutions:

1. Amending the 2024 County Budget to Allocate Additional State Aid for Comprehensive Substance Use Disorder Treatment for Correctional Facilities
2. Amending the 2024 County Budget Relative to Use of an Automated System AI-powered Virtual Assistant

Informational Items:

1. Revenue and Expenditure Spreadsheet
2. Monthly Departmental Reports
County Clerk
Health Benefits Report

If any Committee member has inquiries regarding any agenda items, please do not hesitate to contact me.

RFH:jdj

cc:	Audit	Human Resources	Purchasing
	County Clerk	Information Technology	Real Property Tax Services
	Board of Elections	Insurance	County Treasurer
	Employ. & Training	JCC	County Attorney

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2024 County Budget Relative to Advertising in County Administration

By Legislator: _____

Whereas, County Administration has experienced higher than normal turnover due to retirements, and

Whereas, This turnover has led to higher than anticipated expenses in advertising due to efforts to reach and attract highly qualified candidates to fill positions, and

Whereas, The vacancies related to the turnover has led to lower than anticipated expenses in personnel services, and

Whereas, It is necessary to amend the 2024 County Budget to fund the increase in advertising.

Now, Therefore, Be It Resolved, That the 2024 County Budget is hereby amended as follows:

Increase:

01104000 04415	Advertising	\$7,500
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Decrease:

01104000 01100	Personal Services	\$7,500
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Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Payment of Legislators' Expenses

By Legislator: _____

Whereas, The Finance & Rules Committee is responsible for examining and auditing claims made by members of the Board, and

Whereas, Claims in the amount of \$371.19 have been audited and deemed allowable.

Now, Therefore, Be It Resolved, That the County Treasurer be and is hereby directed to draw checks payable to the claimants as audited.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Setting and Reporting Standard Work Day Hours to the New York
State and Local Employees' Retirement System for Certain Elected Officials

By Legislator: _____

Be It Resolved, That the County of Jefferson/10022 10 hereby establishes the following as the standard work days for these titles and will report the officials to the New York State and Local Employees' Retirement System based on the record of activities. maintained and submitted by this official to the Clerk of this body:

ELECTED OFFICIALS

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max 8 hrs	Name	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Record of Activites Result	Not submitted (Check only if official did not submit their Record of Activities)
Elected Officials								
District Attorney	8 hrs	Kristyna S. Mills				01/01/24-12/31/27		

Seconded by Legislator: _____

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing An Agreement for Statewide Expansion of the Hurrell-Harring Settlement Relative to Indigent Defense

By Legislator: _____

Whereas, Resolution No. 251 of 2019 authorized a five-year agreement for the implementation of the statewide expansion of the Hurrell-Harring settlement through the Office of Indigent Legal Services (ILS), and

Whereas, The expansion is intended to improve the quality of public criminal defense by ensuring counsel at arraignments, caseload relief and quality improvement initiatives, and

Whereas, The term of the original five-year agreement, and a subsequent one-year extension, has now expired and a second round of funding has been awarded to Jefferson County in the amount of \$9,308,891.07, and

Whereas, The term of the new agreement will be for three years and run from April 1, 2024 to March 31, 2027, and

Whereas, Funding has been allocated in the County Budget.

Now, Therefore, Be It Resolved, That the Chairman of the Board is hereby authorized and directed to execute said agreement on behalf of Jefferson County, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing FY2021 Cybersecurity Grant Agreement and
Amending the 2024 County Budget in Relation Thereto

By Legislator: _____

Whereas, The Information Technology Department has been awarded a \$50,000 FY2021 Cybersecurity Grant from the New York State Division of Homeland Security and Emergency Services (NYS DHSES) for the purpose of increasing Jefferson County's cybersecurity posture, and

Whereas, Funds will be utilized to enhance security for virtual remote access, and

Whereas, Said grant requires an agreement with the NYSDHSES, which now processes grants through an electronic format, and

Whereas, The 2024 County Budget must be amended to recognize the revenue and appropriate it to expenditure accounts.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute any and all documents as may be required of this grant award on behalf of Jefferson County, and be it further

Resolved, that the 2024 County Budget is hereby amended as follows:

Increase:

Revenue:

20900600 94320	Fed Aid Homeland Security Grants	\$50,000
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Expenditures:

20168000 02012	Computer Mainframe	\$50,000
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Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Setting Time and Place for Public Hearing on Tentative
2024-2025 Jefferson Community College Budget

By Legislator: _____

Resolved, That a public hearing on the Tentative Jefferson Community College Budget for College Fiscal Year 2024-2025 be held before this Board of Legislators on Tuesday, July 2, 2024 at 6:00 p.m. in the Chambers of the Board of Legislators, 195 Arsenal Street, Watertown, NY, and be it further

Resolved, That the Clerk of the Board be and is hereby directed to give notice of said public hearing as required by law.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2024 County Budget and Capital Plan in Relation to
Maintenance and Revitalization Projects for Jefferson Community College

By Legislator: _____

Whereas, By Resolution 136 of 2023, this Board of Legislators allocated American Rescue Plan Act (ARPA) funding of \$1,000,000 for Jefferson Community College (JCC) to serve as the local match for anticipated New York State funding to remedy deteriorating pavement of two campus parking lots, and

Whereas, By Resolution 302 of 2023, this Board of Legislators authorized JCC to use \$350,000 of its capital reserve to serve as the local match for anticipated NYS funding to revitalize campus tennis courts, and

Whereas, The budget and capital plan already reflects the ARPA \$1,000,000 from Resolution 36 of 2023, however, there is a need to recognize NYS and JCC local match funds to fully fund the projects.

Now, Therefore, Be It Resolved, That the 2024 County Budget is hereby amended as follows:

Increase:

Revenue		
20900600 92240	JCC Capital Costs	\$ 350,000
20900600 93097	State Aid College	1,350,000
Expenditure		
20249000 02056	JCC Campus Revitalization	\$1,700,000

and be it further

Resolved, That the six year Capital Plan is amended accordingly.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Accepting a Donation for Veterans Monument and Amending the 2024 County Budget in
Relation Thereto

By Legislator: _____

Whereas, A Veterans Monument was placed in front of the County Office Building and funded through a private Veterans Memorial Monument Committee, and

Whereas, The Committee has now disbanded but desires to donate the remaining funds to the County in the amount of \$748.95 to pay for upkeep of the monument, and

Whereas, The funds need to be allocated to the Buildings Department for that purpose.

Now, Therefore, Be It Resolved, That Jefferson County gratefully accepts the \$748.95 and appreciates the efforts of the Veterans Memorial Monument Committee, and be it further

Resolved, That the 2024 County Budget is hereby amended as follows:

Increase:

Revenue		
01162000 92705	Gifts and Donations	\$748.95
Expenditure		
01162000 04211	Building/Property Maintenance	\$748.95

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing Agreements with the Federal Aviation Administration, New York State Department of Transportation and McFarland Johnson, Inc. for a Safety Management System Manual and Implementation Plan and Amending the 2024 County Budget and Capital Plan in Relation Thereto

By Legislator: _____

Whereas, As an International Port of Entry certificated under 14 CFR Part 139, the Airport Safety Management System (SMS) Final Rule, as published in the Federal Register in February 2023, requires Watertown International Airport to adhere to a SMS, and

Whereas, As qualifying under this criterion, the airport is required to submit a SMS implementation plan to the Federal Aviation Administration no later than February 2025, and

Whereas, A grant offer is anticipated from the Federal Aviation Administration (FAA) and New York State Department of Transportation (NYSDOT) for the SMS in the Amount of \$243,630 and \$13,535, respectively, and

Whereas, The County's selected airport consultant on this project, McFarland Johnson, Inc., can assist in preparing the SMS Manual and Implementation Plan and has provided a scope of work and estimate at a cost not to exceed \$263,753, and

Whereas, The County is expected to incur \$6,947 in reimbursable administrative and preliminary expenses in relation to the project.

Now, Therefore, Be it Resolved, That Jefferson County, upon award of the FAA grant, enter into agreements with the FAA and NYSDOT to accept said grant funds in the amounts of \$243,630 and \$13,535, respectively, and be it further

Resolved, That Jefferson County, upon award of the FAA grant, enter into an agreement with McFarland Johnson for preparing the SMS Manual and Implementation Plan, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute said agreements on behalf of the County, including any change orders as recommended by the Airport Director and the County Administrator, not to exceed the funding available, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the 2024 County Budget is hereby amended as follows:

Increase:

Revenue		
20900600 94589	Federal Aid – Airport Capital Projects	\$243,630
20900600 93589	Airport State Aid – DOT	13,535

Expenditure		
20561000 020993	Airport Planning Projects	\$270,700

Decrease:

20698900 02064	Property Improvements	\$ 13,535
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and be it further

Resolved, That the six year Capital Plan is amended accordingly.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing an Agreement with the New York State Division of Homeland Security and Emergency Services in Relation to FY 2021 Hazardous Materials Targeted Grant Program and Amending the 2024 County Budget in Relation Thereto

By Legislator: _____

Whereas, New York State Division of Homeland Security and Emergency Services (DHSES) has awarded Jefferson County a grant from the FY21 Hazardous Materials Targeted Grant Program through funding from the Department of Homeland Security's State Homeland Security Program, and

Whereas, The Grant totals \$56,300 and is provided to Jefferson County as the lead in a consortium with Lewis County, and

Whereas, The funding will be utilized for a small unmanned aircraft system, a consultant to write a Jefferson/Lewis Hazmat Plan, SCBA cylinders, inflation test kit, draeger tubes, and MSA G1 adapters, and

Whereas, DHSES processes grants through an electronic format.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts said \$56,300 grant and the Chairman of the Board is hereby authorized to execute any and all documents as may be required to fulfill the requirements of this grant award on behalf of Jefferson County, and be it further

Resolved, That the 2024 County Budget is hereby amended as follows:

Increase:

Revenue		
01341000 943204	Federal Homeland Security - Fire/EMO	\$56,300
Expenditures		
01341400 02100	Equipment	\$18,650
01341400 04111	Trackable Durable Expendables	4,500
01341400 04416	Professional Services	28,150
01341400 04585	Operating Supplies	5,000

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing an Agreement with the New York State Division of Homeland Security and Emergency Services in Relation to FY 2022 Hazardous Materials Targeted Grant Program and Amending the 2024 County Budget in Relation Thereto

By Legislator: _____

Whereas, New York State Division of Homeland Security and Emergency Services (DHSES) has awarded Jefferson County a grant from the FY22 Hazardous Materials Targeted Grant Program through funding from the Department of Homeland Security's State Homeland Security Program, and

Whereas, The Grant totals \$56,300 and is provided to Jefferson County as the lead in a consortium with Lewis County, and

Whereas, The funding will be utilized for a small unmanned aircraft system, and a consultant to write a Jefferson/Lewis Hazmat Plan and Lewis County Decontamination Plan, and

Whereas, DHSES processes grants through an electronic format.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts said \$56,300 grant and the Chairman of the Board is hereby authorized to execute any and all documents as may be required to fulfill the requirements of this grant award on behalf of Jefferson County, and be it further

Resolved, That the 2024 County Budget is hereby amended as follows:

Increase:

Revenue

01341000 943204	Federal Homeland Security - Fire/EMO	\$56,300
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Expenditures

01341400 02100	Equipment	\$15,650
01341400 04416	Professional Services	28,150
01341400 04428	Public Safety Services - Other	12,500

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State "Marchiselli" Program Aid Eligible Costs of a Transportation Federal-Aid Project (Noble Street over West Creek) and Appropriating Funds Therefor and Amending the 2024 County Budget and Capital Plan

By Legislator: _____

Whereas, A Project for Noble Street over West Creek, PIN 775377 (the "Project") is eligible for Funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% federal funds and 20% non-federal funds, and

Whereas, By Resolutions 209 of 2019, 290 and 295 of 2021, and 363 of 2022 the County of Jefferson approved the above project by making a commitment for the cost of the Right of Way Acquisition Phase for \$45,305, the Preliminary Design Phases I-IV, Right of Way Acquisition Phase and Design Phases V-VI of the project authorizing \$310,000 to cover the rest of these Phases, and \$177,000 for the Final Design Phase, and

Whereas, The County of Jefferson desires to advance the Project by making a commitment of 100% of the non-federal share of the cost of Construction of the Project, and

Whereas, The County has allocated a total of \$500,000 to this project through the Adopted 2019, 2020, and 2021 County Budgets.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators hereby authorizes the Jefferson County Treasurer to pay in the first instance 100% of the federal and non-federal share of the cost of the Construction of the Project, and be it further

Resolved, That the sum of \$3,360,000, which includes the Construction Phase of the Project, or so much thereof as is necessary is hereby appropriated from Account 20511300 02904 in the 2024 County Budget, and made available to cover the cost of participation in the above phase of the Project, and be it further

Resolved, That in the event the full federal and non-federal share of the costs of the project exceed the amount appropriated above, the Jefferson County Board of Legislators shall convene to appropriate said excess amount immediately upon the notification by the Chairman of the Board of Legislators thereof, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal and State Aid, subject to the approval of the County Attorney as to form and substance, on behalf of the County of Jefferson with NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of

project costs, and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefor that are not federal-or State-aid eligible, and be it further

Resolved, That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and be it further

Resolved, That this Resolution shall take effect immediately, and be it further

Resolved, That the 2024 County Budget is hereby amended as follows:

Increase:

Revenue		
20900600 94592	Federal Aid Bridges	\$2,688,000
20900600 93592	State Aid Bridges	530,550
Fund Balance		
05000000 30599	Appropriated Fund Balance	\$ 141,450
Transfers		
05995000 09007	Transfer to Capital Bridges	\$ 141,450
20900600 950315	Interfund Transfer Roads	141,450
Expenditures		
20511300 02904	K019 Evans Mills	\$3,360,000

and be it further

Resolved, That the six year Capital Plan is amended accordingly.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing the Implementation and Funding of 100% of the Costs of a Transportation Project (Replacement of Noble Street over West Creek), of Which Qualified Costs May Be Reimbursed from Bridge NY Funds, Appropriating Funds Therefor and Amending the 2024 County Budget and Capital Plan

By Legislator: _____

Whereas, A Project for the Replacement of Noble Street over West Creek, PIN 775377 (the "Project") is eligible for reimbursement of qualified costs from Bridge NY funding that calls for the post-reimbursement apportionment of the qualified costs to be borne at the ratio of 100% Bridge NY funds, and 0% non-Bridge NY funds, and

Whereas, By Resolutions 209 of 2019, 290 and 295 of 2021 and 363 of 2022, the County of Jefferson approved the above project by making a commitment of 100% of the cost of the Right of Way Acquisition Phase, Preliminary Design Phases I-IV and Right of Way Acquisition, and Final Design Phase of the project, and

Whereas, New York State has assigned a separate contract for the Bridge NY \$2,064,000 funding, and

Whereas, By Resolution of 2024, Jefferson County advanced the Project by making a commitment of 100% of the federal and non-federal share of the cost of the Construction Phase of the project.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators does hereby approve the Project, and authorizes the Jefferson County Treasurer to pay in the first instance 100% of cost of the Construction Phase of the Project or portions thereof, with the understanding that qualified costs will be reimbursed from Bridge NY funding, and be it further

Resolved, That the sum of \$2,064,000, is hereby appropriated from Account 20511300 02904 in the 2024 County Budget, and made available to cover the cost of participation in the above phase of the Project, and be it further

Resolved, That the Jefferson County Board of Legislators hereby agrees that the County of Jefferson shall be responsible for all costs of the Project, including costs which exceed the amount of reimbursement available from the NY Bridge funding awarded to the County of Jefferson, and be it further

Resolved, That in the event the costs of the Project exceed the amount appropriated above, the Jefferson County Board of Legislators shall convene to appropriate said excess amount immediately upon the notification by the Chairman of the Jefferson County Board of Legislators thereof, and be it further

Resolved, That the Jefferson County Board of Legislators hereby agrees that the County of Jefferson hereby commits that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months, and be it further

Resolved, That the Chairman of the Jefferson County Board of Legislators be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests with NYSDOT for State Aid and/or Bridge NY funding, subject to the approval of the County Attorney as to form and substance, on behalf of the County of Jefferson with NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of Project costs, and be it further

Resolved, That the County of Jefferson will be responsible for all maintenance of the Project, and be it further

Resolved, That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and be it further

Resolved, That this resolution shall take effect immediately, and be it further

Resolved, That the 2024 County Budget is hereby amended as follows:

Increase:

Revenue		
20900600 93592	State Aid Bridges	\$2,064,000

Expenditure		
20511300 02904	K019 Evans Mills	\$2,064,000

and be it further

Resolved, That the six year Capital Plan is amended accordingly.

Seconded by Legislator: _____

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing a Participation Agreement, State Environmental Quality Review Act (SEQR) Determination, and Amending the 2024 County Budget in Relation to a 2024 New York State Septic System Replacement Program Award

By Legislator: _____

Whereas, New York State, through the Clean Water Infrastructure Act of 2017 established the State Septic System Replacement Fund, and

Whereas, New York State allocated \$30 million for Round 4 of the multi-year program, and

Whereas, The County has been awarded \$400,000 to assist landowners located within the priority areas of Chaumont Bay, Lake Ontario shoreline, Guffin Bay, Hart Brook, Skinner Creek, Minor tributaries to Black River, Pleasant Lake and tributaries, St. Lawrence River and tributaries, Moon Lake, Oswegatchie River, Indian River and tributaries, and West Creek and tributaries, and

Whereas, A Participation Agreement between the New York State Environmental Facilities Corporation and the County is necessary to access the funds, and

Whereas, The 2024 County Budget requires an amendment for revenue and expenditure line items associated with the Septic System Replacement award and program.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is authorized to execute a Participation Agreement with the New York State Environmental Facilities Corporation, subject to the approval of the County Attorney as to form and content, and be it further

Resolved, That the County has determined that this Septic System Replacement project is a Type II Action under the State Environmental Quality Review Act and requires no further State environmental review, and be it further

Resolved, That the 2024 County Budget is amended as follows:

Increase:

Revenue		
01802000 04025	Septic System Replacement	\$ 400,000

Expenditure		
01802000 93989	State Aid – Home & Community Service	\$ 400,000

Seconded by Legislator: _____

Department	Revenue through end of April 2023	Revenue through end of April 2024	2024 Amended Budget April = 33.30%	2023 Revenue as % of 2023 BUD	2024 Revenue as % of 2024 BUD
1045 - General Items 01	\$90,142,398	\$90,409,901	\$54,895,894	58.87%	54.84%
1165 - District Attorney 01	\$255,025	\$371,656	\$357,694	97.15%	34.60%
1170 - Public Defender 01	\$55,972	\$156,546	\$209,613	6.49%	24.87%
1325 - Treasurers Department 01	\$7,223	\$3,653	\$9,907	32.83%	12.28%
1345 - Purchasing 01	\$10,821	\$9,977	\$24,975	11.39%	13.30%
1355 - Real Property Tax Services 01	\$382,828	\$413,133	\$187,084	82.28%	73.54%
1410 - County Clerk 01	\$486,799	\$496,372	\$771,428	26.56%	21.43%
1420 - County Attorney 01	\$77,707	\$285,498	\$217,116	13.83%	43.79%
1430 - Human Resources 01	\$30,198	\$37,274	\$42,624	23.59%	29.12%
1436 - Insurance Department 01	\$0	\$0	\$33,766	0.00%	0.00%
1450 - Board of Elections 01	\$26	\$58	\$316	2.68%	6.14%
1620 - Buildings 01	(\$96,490)	\$98,148	\$366,919	-8.81%	8.91%
1680 - Information Technology 01	\$0	(\$507)	\$20,646	0.00%	-0.82%
2490 - Education 01	\$182,754	\$183,892	\$68,265	182.75%	89.70%
3110 - Sheriff - Criminal & Civil Div 01	\$103,743	\$169,141	\$161,594	21.21%	34.86%
3140 - Probation 01	\$236,720	\$350,076	\$295,472	33.38%	39.45%
3315 - STOP DWI Program 01	\$23,033	\$45,228	\$34,518	16.53%	43.63%
3410 - Fire & Emergency Management 01	\$142,849	\$138,173	\$250,279	4.50%	18.38%
3510 - Dog Control 01	\$8,541	\$8,495	\$130,698	2.30%	2.16%
3620 - Code Enforcement 01	\$29,723	\$29,449	\$68,265	29.72%	14.37%
4050 - Public Health 01	(\$98,263)	\$344,717	\$1,894,418	-1.49%	6.06%
4310 - Mental Health Services 01	\$4,510,382	\$4,511,827	\$3,862,933	39.07%	38.89%
5610 - Airport 01	\$482,253	\$285,930	\$874,415	22.36%	10.89%
6010 - Social Services Administration 01	\$8,100,626	\$877,834	\$3,918,180	71.80%	7.46%
6070 - Services for Recipients 01	\$7,307,384	\$2,860,912	\$7,901,071	30.59%	12.06%
6510 - Veterans Service Agency 01	\$0	\$49,272	\$27,351	0.00%	59.99%
6540 - Consumer Affairs - County Seal 01	\$15,851	\$18,588	\$29,856	18.57%	20.73%
6772 - Office for the Aging 01	\$42,878	\$15,165	\$655,045	2.67%	0.77%
8020 - Planning 01	\$62,093	\$62,093	\$32,868	62.91%	62.91%
8730 - Forestry 01	\$15,000	\$0	\$0	-	-
8990 - Employee Benefits 01	\$0	\$0	\$13,320	-	-
8992 - Interfund Transfers 01	\$0	\$0	\$99,900	-	-
01 - General Fund	\$112,518,073	\$102,232,501	\$77,456,431	50.90%	43.95%
9003 - Highway 05	\$57,708	(\$165,187)	\$5,033,727	0.34%	-1.09%
9004 - Road Machinery 10	\$146,918	(\$108,257)	\$676,670	4.47%	-5.33%
9101 - Solid Waste - Recycling 15	\$1,230,188	\$1,296,416	\$1,494,504	30.08%	28.89%
9006 - Capital 20	(\$273,873)	\$753,744	\$20,909,577	-0.42%	1.20%
1045 - General Items 21	\$785,225	\$1,011,919	\$2,859,792	16.12%	11.78%
6340 - Employment and Training 25	\$544,894	\$324,927	\$1,021,580	17.63%	10.59%
1436 - Insurance Department 35	\$1,891,846	\$1,852,650	\$876,048	74.13%	70.42%
9021 - Health Benefits 40	\$7,159,727	\$8,061,638	\$8,438,330	30.11%	31.81%
9023 - Occupancy Tax 50	\$67,853	\$65,530	\$154,612	14.61%	14.11%
9150 - Debt Service 55	\$94,376	\$304,297	\$846,278	4.23%	11.97%
Total All Funds	\$124,222,935	\$115,630,179	\$119,767,549	35.81%	32.15%

Department	Spending through end of April 2023	Spending through end of April 2024	2024 Amended Budget April = 33.30%	2023 Spending as % of 2023 BUD	2024 Spending as % of 2024 BUD
1010 - Legislative Board 01	\$344,488	\$409,744	\$419,226	28.75%	32.55%
1045 - General Items 01	\$12,221,170	\$11,916,255	\$16,910,589	27.07%	23.47%
1165 - District Attorney 01	\$661,872	\$817,088	\$1,029,969	25.88%	26.42%
1170 - Public Defender 01	\$441,520	\$511,700	\$716,855	21.81%	23.77%
1325 - Treasurers Department 01	\$190,158	\$199,638	\$242,606	27.26%	27.40%
1345 - Purchasing 01	\$157,921	\$158,227	\$221,822	24.40%	23.75%
1355 - Real Property Tax Services 01	\$279,859	\$288,384	\$398,928	24.88%	24.07%
1410 - County Clerk 01	\$642,056	\$678,362	\$720,668	29.78%	31.35%
1420 - County Attorney 01	\$597,157	\$750,771	\$1,095,177	21.34%	22.83%
1430 - Human Resources 01	\$176,391	\$200,720	\$228,191	25.25%	29.29%
1436 - Insurance Department 01	\$665,156	\$990,809	\$499,404	84.44%	66.07%
1450 - Board of Elections 01	\$221,368	\$1,123,653	\$598,743	21.68%	62.49%
1620 - Buildings 01	\$1,505,291	\$1,574,296	\$1,584,176	35.99%	33.09%
1680 - Information Technology 01	\$595,638	\$591,889	\$660,150	35.53%	29.86%
1910 - Special Items 01	(\$448)	\$16,060	\$161,150	-0.03%	3.32%
2490 - Education 01	\$5,593,018	\$5,693,981	\$2,004,584	96.69%	94.59%
3110 - Sheriff - Criminal & Civil Div 01	\$5,443,216	\$7,397,711	\$7,307,017	30.33%	33.71%
3140 - Probation 01	\$1,256,883	\$1,148,072	\$1,489,591	28.72%	25.67%
3315 - STOP DWI Program 01	\$28,595	\$14,642	\$45,814	18.80%	10.64%
3410 - Fire & Emergency Management 01	\$1,329,953	\$1,509,277	\$2,415,251	17.09%	20.81%
3510 - Dog Control 01	\$128,111	\$102,053	\$143,423	31.14%	23.69%
3620 - Code Enforcement 01	\$173,948	\$212,274	\$243,509	26.00%	29.03%
4050 - Public Health 01	\$2,136,566	\$2,058,612	\$2,869,520	22.92%	23.89%
4310 - Mental Health Services 01	\$4,874,683	\$4,185,212	\$5,481,508	30.31%	25.43%
5610 - Airport 01	\$1,400,263	\$1,881,318	\$1,400,610	43.56%	44.73%
6010 - Social Services Administration 01	\$5,758,731	\$6,033,578	\$7,486,846	26.81%	26.84%
6070 - Services for Recipients 01	\$11,490,328	\$14,285,236	\$16,118,691	24.84%	29.51%
6510 - Veterans Service Agency 01	\$54,936	\$59,245	\$72,532	26.85%	27.20%
6540 - Consumer Affairs - County Seal 01	\$52,803	\$61,003	\$71,579	25.64%	28.38%
6772 - Office for the Aging 01	\$645,459	\$701,259	\$1,116,312	22.59%	20.92%
8020 - Planning 01	\$144,838	\$169,604	\$263,738	18.67%	21.41%
8730 - Forestry 01	\$92,077	\$92,169	\$57,942	53.53%	52.97%
8989 - Public Benefit Agencies 01	\$820,874	\$1,137,011	\$607,163	46.15%	62.36%
8990 - Employee Benefits 01	\$1,906,260	\$2,202,583	\$2,225,539	27.15%	32.96%
8992 - Interfund Transfers 01	\$665,350	\$90,643	\$5,264,952	3.00%	0.57%
01 - General Fund	\$62,696,490	\$69,263,077	\$82,173,775	26.44%	28.07%
9003 - Highway 05	\$4,230,945	\$7,938,759	\$5,866,393	24.96%	45.06%
9004 - Road Machinery 10	\$2,240,854	\$2,697,062	\$1,495,542	59.30%	60.05%
9101 - Solid Waste - Recycling 15	\$1,389,025	\$2,545,583	\$1,802,535	33.01%	47.03%
6070 - Services for Recipients 20		\$0	\$273,060	-	-
9006 - Capital 20	\$11,318,556	\$9,207,376	\$25,888,931	14.99%	11.84%
1045 - General Items 21	\$2,520,364	\$870,166	\$3,233,982	49.21%	8.96%
6340 - Employment and Training 25	\$664,683	\$627,114	\$1,021,580	21.32%	20.44%
1436 - Insurance Department 35	\$649,747	\$408,209	\$876,048	25.46%	15.52%
9021 - Health Benefits 40	\$6,119,156	\$7,049,805	\$8,438,330	25.73%	27.82%
9023 - Occupancy Tax 50	\$221,800	\$221,800	\$154,612	47.77%	47.77%
9150 - Debt Service 55	\$371,437	\$368,412	\$846,278	16.64%	14.50%
Total All Funds	\$92,423,056	\$101,197,363	\$132,071,068	24.66%	25.52%

Statement of County Clerk's Fees Received

I, Gizelle J. Meeks, County Clerk of Jefferson County, New York, do hereby report the receipts of the Jefferson County Clerk's Office for the Month of April 1, 2024 through April 30, 2024 as follows:

DMV Fees:

CC06	Retention	\$ 67,276.65
CC05	Sales Tax Ret	\$ 708.50
CC05	FS-6 Ret	\$ 741.00
Total		\$ 68,726.15

Land Records Fees:

CC07	Recording Fees	\$ 48,433.00
CC07	Filing Fees	\$ 3,842.00
CC07	Passport Fes	\$ 1,365.00
CC07	Photo Fees	\$ 450.00
CC07	RETT	\$ 272.00
CC07	RP5217 Ret	\$ 2,304.00
CC07	Notary Ret	\$ 180.00
CC07	NY Ed. Ret/RM	\$ 1,246.00
CC07	UCC's	\$ 1,240.00
CC07	Miscellaneous	\$ 263.00
CC07	General Int.	\$ 739.39
CC07	DMV Int.	\$ -
CC07	Cover Page Fee	\$ 4,190.00
CC07	Overages	\$ 316.63
CC07	Copy Fees	\$ 3,667.73
CC07	E-Subscription	\$ 12,390.00
Total		\$ 80,898.75

Mortgage Tax Fees:

CC07	Expense	\$ 29,083.00
CC07	Interest	\$ 81.40
Total		\$ 29,164.40

Total By Account

CC05	\$ 1,449.50
CC06	\$ 42,806.26
CC07	\$ 97,701.37
CC08	\$ 10,200.00
CC50	\$ -
PROJECT TR50	\$ -
TT61	\$ -
Total	\$ 152,157.13

Court Record Fees:

CC08	Index Fees	\$ 10,200.00
CC08	Misc. Court	\$ -
CC50	County Fines	\$ -
Total		\$ 10,200.00

Fees Collected for Other Depts.:

TR50	Stop DWI	\$ -
TO761	Deposit Into Court	\$ -
Total		\$ -

Adjustments (Deductions):

CC06	DMV Online Revenue:	\$ 24,470.39
CC06	DMV Retention (Credit Card)	\$ -
Total		\$ 24,470.39

CC07	Credit Cards	\$ 11,604.78
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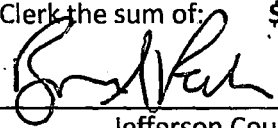
CC07	Notaries: Vouchers	\$ -
	March	\$ 180.00
Total		\$ 180.00

CC07	Incorporations:	
	March	\$ 577.00
Total		\$ 577.00

CC07	Tax Sale - Rec. Fees	\$ -
	Tax Sale - RETT	\$ -
	Tax Sale - Misc.	\$ -
Total		\$ -

I received from Gizelle J. Meeks, Jefferson County Clerk the sum of: \$ 152,157.13

5/6/24
Date



Jefferson County Treasurer/Deputy

Health Benefit Report

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Accrual/ Rebates	Total	Adopted Budget	Surplus (Shortfall)
2024	1,921,916	1,974,502	2,172,724	2,387,400										8,456,542	23,500,000	
2023	1,725,821	2,063,382	2,335,068	1,949,665	2,152,515	2,147,317	1,942,590	2,355,616	2,204,520	2,022,029	1,887,991	1,747,627	-1,723,301	22,810,838	22,000,000	-810,838
2022	1,537,896	1,842,588	2,730,790	1,241,092	1,899,488	1,836,289	1,723,927	2,195,618	1,714,200	1,848,532	1,832,888	1,823,947	-849	22,226,406	21,500,000	-726,406
2021	1,391,643	1,360,776	1,840,634	1,111,871	1,724,818	1,979,876	1,644,478	1,148,699	1,904,488	1,740,311	1,952,912	1,736,020	913,753	20,450,280	22,500,000	2,049,720
2020	2,000,523	1,959,018	1,955,959	1,611,645	1,645,789	1,474,318	2,086,246	1,622,635	2,008,568	1,731,176	1,597,596	1,493,882	-1,543,303	19,644,052	21,100,000	1,455,948
2019	1,706,282	1,487,006	1,495,967	1,370,373	1,733,868	1,533,132	1,751,872	1,629,898	1,867,896	2,059,652	1,836,676	1,687,820	-625,042	19,535,402	22,100,000	2,564,598
2018	1,592,534	1,785,350	2,113,093	1,848,874	1,279,299	1,162,251	1,400,942	1,999,071	1,431,052	1,862,490	1,355,279	1,583,609	-967,059	18,446,785	21,500,000	2,933,736
2017	1,529,529	1,866,306	1,825,608	1,572,248	1,819,815	1,815,944	1,488,988	1,596,965	1,511,099	1,561,197	1,876,330	1,697,642	-188,804	19,972,868	21,500,000	1,594,544
2016	1,633,556	1,631,731	1,966,926	1,395,394	1,555,709	1,782,977	1,674,534	1,427,421	1,982,882	1,689,937	1,380,652	1,715,106	-174,186	19,662,639	19,500,000	-126,803
2015	1,447,909	1,711,206	1,323,090	1,832,204	1,671,467	1,478,813	1,659,141	1,336,322	1,720,703	1,832,887	1,294,288	2,045,210	-1,169,591	18,183,649	17,950,000	2,561,024
2014	1,278,930	1,130,181	1,468,292	1,665,269	1,460,980	1,536,745	1,449,695	1,374,535	1,203,417	1,289,949	1,380,933	1,362,655	275,388	16,876,970	16,000,000	55,538
2013	579,446	894,308	1,505,686	1,533,248	1,273,873	1,186,989	924,809	1,435,050	1,133,361	1,286,329	1,208,752	1,523,899	702,604	15,188,353	16,000,000	-671,721
2012	701,835	1,236,667	1,325,449	958,983	1,333,307	1,090,308	1,234,885	1,319,356	1,470,833	1,356,075	1,286,161	1,390,545	468,831	15,173,236	16,500,000	-419,980
2011	1,299,479	1,252,851	1,326,540	1,150,034	1,174,784	1,306,781	1,133,739	1,046,098	1,173,697	1,337,826	1,057,304	1,347,532	-278,692	14,327,973	17,200,000	-490,413
2010	1,077,789	1,095,074	1,154,761	1,114,950	1,040,417	1,115,092	1,213,479	1,187,037	1,222,667	1,366,459	1,245,518	1,163,920	108,292	14,105,456	15,700,000	431,600
Monthly Average Percent	7.60%	8.24%	9.42%	7.87%	8.39%	8.25%	8.29%	8.26%	8.70%	8.97%	8.26%	8.80%	-1.06%	100.00%		

Estimated Cost Scenarios 2024 Budget 23,500,000

Average % compared to rest of years

2017-2023 Average Cost percentage by month/year total	34.22%
Estimated 2024 Cost	24,715,224 (1,215,224)
2023 Cost percentage by month/year total	35.40%
Estimated 2024 Cost	23,891,794 (391,794)
Straight 12 Month Cost by average month to date	25,369,625 (1,869,625)